

ATTACHMENT 3

CONTRACT POSTAL UNIT BOND

INSTRUCTIONS

1. Insert the full legal name and business address of the Principal in the space designated "Principal" on the face of this form. The bond must be signed by an authorized person. Where such person is signing in a representative capacity (e.g., an attorney-in-fact), but is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved, evidence of authority must be furnished.
2. Corporations executing the bond as sureties must be among those appearing on the Treasury Department's list of approved sureties and must be acting within limitations set forth therein.
3. Corporations executing the bond must affix their corporate seals. Individuals must execute the bond opposite the word "Seal"; and, if executed in Maine or New Hampshire, must also affix an adhesive seal.
4. Address all correspondence relating to this bond to the CONTRACTING OFFICER at the address provided below.

NOTE: Do not substitute this form. The PS Form 7298, CONTRACT UNIT SURETY BOND, is obsolete and no longer valid. It will not be accepted by this office.

ROSEMARY R. HOLTON
PURCHASING SPECIALIST
DENVER PURCHASING SERVICE CENTER



UNITED STATES
POSTAL SERVICE.

3300 S PARKER ROAD SUITE 400
AURORA CO 800143500
303-369-1246
FAX: 303-369-1207

CONTRACT POSTAL UNIT BOND

DATE BOND EXECUTED: _____
PENAL SUM OF BOND: _____
BOND NUMBER: _____

CONTRACT UNIT LOCATION:

PRINCIPAL (Legal name and business address)

TYPE OR ORGANIZATION ("X" one)

Individual Partnership
 Joint Corporation
 Venture

STATE OF INCORPORATION

SURETY(IES) (Name(s) and business address (es))

KNOW ALL MEN BY THESE PRESENTS, that we, the Principal and Surety(ies) hereto, are firmly bound to the United States Postal Service (the Postal Service) in the above penal sum for the payment of which we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally: Provided, That, where the Sureties are corporations acting as co-sureties, we, the Sureties, bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us, and for all other purposes each Surety binds itself, jointly and severally with the Principal, for the payment of such sum only as is set forth opposite the name of each Surety, but if no limit of liability is indicated, the limit of liability will be full amount of the penal sum.

THE CONDITION OF THIS OBLIGATION IS that the Principal and the Postal Service, entered into the contract identified above for the operation of a contract postal unit.

NOW THEREFOR, if the Principal(s):

(a) performs and fulfills all duties and trusts imposed on it as contractor in accordance with the terms of the contract and such rules, regulations and directories as the Postal Service or its authorized representative will prescribe pursuant to the contract; and

(b) faithfully accounts for, deliver, and pays over the to the Postal Service or its authorized representative all monies, stamps, and stamped paper, money order stock, mail matter, Postal Service property furnished pursuant to the contract, and all other property of every kind which comes into its possession (including the possession of its employees or agents) during the performance of the contract, then this obligation will be void and of no effect; otherwise it will remain in full force and effect.

CONTRACT POSTAL UNIT BOND (CONTINUED)

THIS BOND and the obligation hereunder will remain in full force and effect until the contract identified herein ends or is terminated in accordance with its provisions. However, the surety may cancel this bond upon 120 days' written notice given to the Postal Service and the Principal at any time after the expiration of the three year period following the start of the bonded contract. In addition, the surety may cancel this bond at any time that the surety has the written consent of both the Postal Service and the Principal, or that the Principal furnishes to the Postal Service a substitute bond terms equivalent to this bond with a surety satisfactory to the Postal Service.

IN WITNESS WHEREOF, the Principal and Surety(ies) have executed this contract postal unit bond and have affixed their seals on the date set forth above.

PRINCIPAL

Signature (s)	1. (Seal)	2. (Corporate Seal)
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Name (s) & Title (s) (Typed)	1.	2.
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CORPORATE SURETY (IES)

Name & Address	STATE OF INC.	LIABILITY LIMIT
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Signature (s)	1.	2.
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Name (s) & Title (s) (Typed)	1.	2.
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ADDRESS ALL CORRESPONDENCE TO:	U S POSTAL SERVICE PURCHASING & MATERIALS SERVICE CTR 3300 S. PARKER ROAD STE 400 AURORA CO 80014-3500 (303) 369-1246
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